
MEETING MINUTES

TYPE OF MEETING: COVAD IMA 8.0 SUNSET EXTENSION EXCEPTION CR

DATE, TIME, PLACE: FRIDAY AUGUST 2, 2002, 11:30 A.M. (MT), 1801 CALIFORNIA STREET, DENVER

Meeting Attendees:

| Name | Company | Attendance |
|------------------|------------------------|------------|
| Terry Wicks | Allegiance Telecom Inc | Called In |
| Terry Bahner | AT&T | Called In |
| Sharon Van Meter | AT&T | Called In |
| Liz Balvin | WorldCom | Called In |
| Alan Flanigan | Time Warner Telecom | Called In |
| Bonnie Johnson | Eschelon | Called In |
| Nitin Jain | Covad | Called In |
| Mindy Cutcher | Covad | Called In |
| Judy Schultz | Qwest | Called In |
| Michael Buck | Qwest | In Person |
| Matt White | Qwest | In Person |
| Beth Foster | Qwest | In Person |
| Steve Eddy | Qwest | In Person |
| Randy Owen | Qwest | In Person |
| Cim Chambers | Qwest | Called In |

August 2, 2002 Exception CR Emergency Call/Meeting meeting minutes

The meeting began at 11:30 a.m. MT.

Introductions

Michael Buck (Qwest) opened the meeting and asked everyone on the bridge to announce him/herself. All the participants announced him/herself. Michael apologized for the incorrect phone number provided on the original notification. He noted that Qwest sent out another notification early this morning, once the mistake was discovered.

Sharon Van Meter (AT&T) stated that she did not receive the notice.

Terri Wicks (Allegiance) stated that he had received it.

Michael Buck (Qwest) stated that Qwest sent out a correction notification when the error was recognized and that a targeted email was also sent to the people who normally attended the Monthly Systems CMP Meetings as an added precaution. He apologized again to everyone on the call for the incorrect initial notification. Michael also noted that his phone number was part of the original notice and that participants could always call him directly with problems regarding meeting logistics.

Michael Buck (Qwest) asked who would represent each company when it came time to vote.

Michael Buck (Qwest) described the achievement of quorum. He stated that the calculation is to look at the number of attendees at the last 6 days of Monthly CMP Meetings (July, June, May), discard the high and the low numbers, divide the sum by 4 and multiply by 62.5 per cent. He stated that in this case the quorum was 7 carriers. He noted that there were 7 carriers on the call so a quorum had been established. He stated that the purpose of the meeting was to address an exception CR (SCR072402-01EX) submitted by Covad. He continued that the team would be voting on whether to accept this as an exception change request and asked if there were any questions. There were none.

Michael Buck (Qwest) asked Covad to discuss their request

Nitin Jain (Covad) reviewed Covad's request. He noted that the 8.0 sunset is currently scheduled for September 21, 2002. He stated that Covad needs to migrate to 10.0 and did not believe that it could be done by the current IMA 8.0 sunset date.

Terri Wicks (Allegiance) stated that he thought the sunset date for 8.0 was August 22nd. He asked why Covad thought it was scheduled for September 21st.

Cim Chambers (Qwest) stated that August 22nd was the original sunset date. She explained that in April the date was extended to September 21st.

Alan Flanigan (Time Warner Telecom) asked if extending 8.0 would affect 10.0 in any way.

Cim Chambers (Qwest) stated that an extension would not affect 10.0.

Alan Flanigan (Time Warner Telecom) asked how many versions can be supported in production.

Cim Chambers (Qwest) stated that currently 8, 9, and 10 were in production.

Bonnie Johnson (Eschelon) asked if there were any negative impacts to the CLECs for extending the sunset date.

Cim Chambers (Qwest) stated that there were no negative impacts to any CLECs. In fact, it would be beneficial for many CLECs for various reasons: they might not be done with testing, their vendors may deliver software late or their vendors might be going out of business.

Terri Wicks (Allegiance) stated that the request is asking for an October 26th sunset date and the response is showing that Qwest is offering to extend to October 18th. He asked why was there a difference in dates.

Randy Owen (Qwest) stated that October 18th is how far Qwest is able to extend the sunset of 8.0.

Nitin Jain (Covad) stated that October 18th date would work well for Covad.

Michael Buck (Qwest) asked Covad to confirm that the October 18th date is an acceptable solution and that the CR could be updated to reflect the October 18th date.

Nitin Jain (Covad) stated that it was acceptable.

Michael Buck (Qwest) stated that the CMP document does have language addressing the period of time allowed before the sunset of a release. He explained that it was because of this language that this request was being treated as an exception request. He asked if everyone agreed.

Terri Wicks (Allegiance) stated that he agreed.

Alan Flanigan (Time Warner Telecom) stated that he just wanted to make sure that this request won't affect any other releases.

Cim Chambers (Qwest) stated that this change would not affect any other releases.

Michael Buck (Qwest) asked if the team could move forward with voting on this being an exception request.

Nitin Jain (Covad) asked to have the exception process explained.

Michael Buck (Qwest) stated that Qwest and the CLEC community had jointly developed a Change Management Process (CMP) document that Qwest views as very important. Qwest is very interested in adhering to the documented process. Michael Buck explained that Qwest believes that this request seeks an exception to documented language in the Qwest Wholesale Change Management Process document. Qwest views the current request as a valid request that can be appropriately handled using the defined exception process. He explained that the exception process requires agreement from CMP participants in order to deviate from the processes and language agreed to in the Qwest Wholesale Change Management Process document.

Nitin Jain (Covad) asked if the earlier extension had to follow this process.

Michael Buck (Qwest) stated that he believed that the earlier extension was completed prior to this process being agreed upon.

Michael Buck (Qwest) asked if there were any other questions prior to proceeding to the vote. As there were no more questions, Michael stated that he would ask each company to vote Yes, No, or Abstain on the question: Whether SCR072402-01EX should be treated as an exception under the CMP.

Everyone on the call stated yes. (NOTE: Votes documented in Vote Tally Form.)

Michael Buck (Qwest) stated that Qwest will formally provide a response that codifies the October 18th date agreed to here. Qwest will also follow-up this meeting with the appropriate steps as documented regarding issuance of meeting minutes and announcement of vote results. Michael asked if there were any questions on the next steps.

Judy Schultz (Qwest) stated that she had a comment. She explained that this was the first time that CMP had formally executed the exception process and she thought Michael Buck did a nice job stepping everyone through it.

Michael Buck (Qwest) thanked Judy Schultz and asked if there were any other questions.

There were no other questions

Terri Wicks (Allegiance) stated that he would like to say that it was nice to see that the process is working as designed.

Bonnie Johnson (Eschelon) concurred.

The meeting ended at 11:56 a.m. (MT).